



MEMORANDUM

To: Members of the Division III Commissioners Association

From: Dick Rasmussen, Secretary-Treasurer

RE: Annual Meeting Agenda and Dues Invoice

Date: December 12, 2006

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Donna Ledwin
President

Brad Bankston
Vice President

Dick Rasmussen
Secretary-Treasurer

Tim Gleason
Past President

*Executive Committee
Members*

John Cochrane
Chris Martin
Tom Bohlsen

The Annual Meeting of the Division III Commissioners Association will take place on Saturday, January 6, 2007 in the Orange Blossom Ballroom of the Gaylord Palms Resort and Convention Center in Orlando, Florida. The meeting will begin at 7:30 a.m. A breakfast will be available beginning at 7:00 a.m.

The agenda for the meeting is attached. Please note the proposed Constitutional amendment related to the terms of officers that has been proposed by the Executive Committee. This amendment will be voted upon during the meeting. The text of the amendment is attached below.

Also attached is an invoice for this year's dues payment. Please make your check in the amount of \$100.00 payable to the Division III Commissioners Association and forward it to my attention at the address listed on the invoice. Your prompt attention to this will be appreciated. Thank you.

Proposed Constitutional Amendment

CONSTITUTION — Article IV – Election and Terms of Officers

The officers shall be elected at the annual meeting of the Association by a majority vote of the members present and shall hold office for a period of one year ~~two years~~. The Vice President shall succeed the President at the conclusion of their terms. The Secretary-Treasurer shall be elected for a four-year term and may be re-elected. At-Large Representatives shall be elected for a three-year term and shall not be eligible for immediate re-election. The terms of the At-Large Representatives shall be staggered so that one At-Large representative is elected each year. Should any of these positions become vacant during the year, the Executive Committee shall appoint a person to fill the vacant position until an election can be held at the Annual Meeting. Persons filling an unexpired term shall be eligible for immediate re-election.

RATIONALE: With the current two-year terms, individuals initially elected to serve as vice president serve the Association for a period of six years (two years each as vice president, president, and immediate past president). While the Executive Committee recognizes the willingness and exceptional efforts our current and past leaders have demonstrated in assuming these responsibilities, it acknowledges that a six-year commitment may be unduly long. Given the increasing demands placed on conference executives and the degree to which the organizational structure of the Association has evolved, the Executive Committee believes a change to one-year terms would provide sufficient time for the vice president to become familiar with the operation of the Association before assuming its leadership as well adequate transitional support from the immediate past president. The resulting commitment of three years service would also be consistent with the term of office of the At-Large members of the Executive Committee.